



## **Erasmus+ Work Placement Offer Form**

| EMPLOYER INFORMATION |  |  |
|----------------------|--|--|
| Name of organization | Akademia Handlowa Nauk Stosowanych                 |  |
| Address              | ul. Staroopatowska 1a                              |  |
| Postal Code          | 26-600   |  |
| City                 | Radom  |  |
| Country              | Poland   |  |
| Telephone            | +48 48 363 22 90 (ext. 40)                         |  |
| Website              | https://ahns.pl/en/candidate-zone/erasmus-program/ |  |
| Contact person(s)    | Mr Bartłomiej Świostek                             |  |
| Contact e-mail(s)    | bswiostek@ahns.pl                                  |  |

| PLACEMENT INFORMATION     |   |  |
|---------------------------|---|--|
| Department / Function     | Erasmus+ Office   |  |
| Description of activities | <ul> <li>Management of the exchange and mobility programmes</li> <li>Provide information and support to incoming students participating in mobility programmes</li> <li>Disseminate activities to promote the Erasmus+ programme</li> </ul> |  |
| Start Date                | Anytime from January 2025 onward  |  |
| Duration                  | 2 months with the possibility of extension to 6 months  |  |

| REQUIREMENTS                      |  |  |
|-----------------------------------|--|--|
| Students from the departments of: | Business Administration, Management Science and Technology,<br>Communication and Digital Media, International and European<br>Economic studies |  |
| Application documents             | If you are interested in an Erasmus Work Placement please send your CV, Photo and Motivation letter (max. 300words)                            |  |
| Oral and written language skills  | English (level: B2)  |  |
| Computer skills                   | MS Office: Word, Excel, Outlook, PowerPoint  |  |
| Application deadline              | 30/11/2024   |  |

| SELECTION PROCEDURE  |   |
|----------------------|---|
| Video-call Interview | After reception of applications, candidates will be contacted for a video call interview. |